



Volunteer Youth Coach Job Description

Purpose of Job: Create a positive learning environment where the children learn sportsmanship, fundamental skills, teamwork, and responsibility.

Job Description: Aurora's youth programs emphasize skill development, fair play, teamwork, cooperation, sportsmanship, responsibility, and fun. Each participant should be provided the opportunity to play in every game, and play different positions on the field/court.

Qualifications:

- Have a desire to work with children, enthusiasm, patience, organization, maturity, dependability, and be responsible.
- Be 18 years old and have a high school diploma.
- Be available at the times when games, practices, and meetings are held.

Requirements:

- Be fingerprinted each year and attend the necessary coaches meetings.
- Regular attendance at scheduled practices and games.
- Regular attendance at parent/coaches meetings upon notification.
- Communicate program information to parents and players.
- Hold a pre-season parent meeting.

Responsibilities:

- Teach fundamental skills to the children while emphasizing skill development, fair play, teamwork, sportsmanship, and fun.
- **Be on time** at all practices and games or find a replacement that is acceptable by the Parks and Recreation Department standards.
- Provide a safe environment for practice and games by checking the condition of fields and equipment each day. Examine all fields prior to each game for unexpected hazards. **Notify the Parks and Recreation Department as soon as possible the next working day to report hazards 330-562-4333.**
- Teach skills in developmentally appropriate stages.
- Enforce all Aurora Parks and Recreation Department policies and rules.
- Be responsible for the children until they are turned over to a parent or guardian before leaving the field/gym.
- Provide proper first aid when injuries occur. **Notify the Parks and Recreation Department when your first aid kit needs replenished. Fill out and turn in an accident report form to the APRD the day after any injury occurs that requires more than simple first aid. Call 911 for any severe injury.**
- Report any problems with fields, equipment, player behavior, parent behavior, or officials to the Parks and Recreation Department.
- Abide by all officials' decisions.
- Be accessible by phone or email.
- Assist the officials in deciding when to cancel a game during inclement weather. Any sign of lightning shall require the game to be stopped.
- **Read and have all registration forms from your players at every practice and game. You will be responsible for knowing the existing medical conditions of your players that are listed on their registration form.**